

Community Development Block Grant Quarterly Report For Economic Economic Development Activities

Quarterly Reporting Period			
1 st Quarterly Report	<input type="checkbox"/>	2 nd Quarterly Report	<input type="checkbox"/>
3 rd Quarterly Report	<input type="checkbox"/>	4 th Quarterly Report	<input type="checkbox"/>

SECTION I: General Information

Department Name		Business Name	
Activity Name		DUNS Number	
Activity Address			
HUD Activity No.		Activity Category	
HUD Activity Matrix Code		Accomplishment Type	
Activity Description			

SECTION II: Program Income

Does this activity generate Program Income?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, indicate the amount generated this quarter.	\$0	

SECTION III: Activity Status

1. Activity Status:	<input type="checkbox"/> Cancelled	<input type="checkbox"/> Underway	<input type="checkbox"/> Completed
2. Environmental Status:	<input type="checkbox"/> Exempt	<input type="checkbox"/> Completed	<input type="checkbox"/> Underway
3. Is this activity still in compliance with the original project schedule?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

SECTION IV: 1. Accomplishment Narrative

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SECTION IV: 2. Problems Encountered this Quarter: Provide a brief description of any problems or delays encountered during this reporting period.

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SECTION IV: 3. Technical Assistance – If your activity requires the technical assistance, please indicate the nature of assistance was required.

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SECTION V: Job Creation and Job Retention

Indicate in the table below, the number of jobs created – or – retained for this activity.

Job Creation	REPORT PERIOD TOTALS					CUMULATIVE TOTALS				
	Full-Time	FT Low/Mod	Part-Time	PT Low/Mod	% of Low/Mod Jobs	Full-Time	FT Low/Mod	Part-Time	PT Low/Mod	% of Low/Mod Jobs
Expect to Create	0	3	0	0	100%	11	11	0	0	100%
Actually Created	0	3	0	0	100%	0	11	0	0	100%

SECTION VI: Jobs Created – or Retained for this Activity

Indicate in the table below, the type of jobs created – or – retained for this activity.

Type of Job Created or Retained	REPORT PERIOD TOTALS		CUMULATIVE TOTALS	
	Number of Jobs Created	Number of Jobs Retained	Number of Jobs Created	Number of Jobs Retained
Officials & Managers		0	0	0
Professional	2	0	6	0
Technicians	0	0	0	0
Sales	0	2	0	3
Office & Clerical	0	0	0	0
Craft Workers (skilled)	1	0	5	0
Operatives (semi-skilled)	0	0	0	0
Laborers (un-skilled)	0	3	0	5
Service Workers	0	0	0	0
TOTAL	3	5	11	8

SECTION VII: Direct Benefit Information

Complete the Direct Benefit Information in the table below for the actual jobs created – or – retained for this activity.

Instructions: Indicate the total number of persons in each Racial Category for this reporting period and the cumulative total. From the total number depicted in each Racial Category, indicate the numbers that are of Hispanic Ethnicity for this reporting period and the cumulative total.

RACE/ ETHNIC CATEGORY	REPORT PERIOD TOTALS		CUMULATIVE TOTALS	
Type of Job Created or Retained	Total Number	Number Hispanics	Total Number	Number Hispanics
White	1	0	4	3
Black/ African American	2	0	5	5
Asian	0	0	0	0
American Indian/ Alaskan Native	0	0	0	0
American Indian/ Alaskan Native & White	0	0	0	0
Asian & White	0	0	0	0
Black/ African American & White	0	0	0	0
American Indian or Alaskan Native & Black/ African American	0	0	0	0
Other Multi-Racial	0	0	2	0
TOTAL	3	0	11	8

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SECTION VIII: Direct Benefit Information *(continued)*

Complete the Direct Benefit Information in the table below for the actual jobs created – or – retained for this activity.

Instructions: Indicate the total number of persons in each Racial Category for this reporting period and the cumulative total. From the total number depicted in each Racial Category, indicate the numbers that are of Hispanic Ethnicity for this reporting period and the cumulative total.

DIRECT BENEFIT BY INCOME CATEGORY			OTHER DIRECT BENEFIT INFORMATION		
INCOME CATEGORIES	REPORT PERIOD TOTALS	CUMULATIVE TOTALS	Other Categories	REPORT PERIOD TOTALS	CUMULATIVE TOTALS
	Total Number	Total Number		Total Number	Total Number
Extremely Low (30% or less)	0	0	Total # Benefiting from the Activity	0	0
Low (31% - 50%)	0	0		0	0
Moderate (51% - 80%)	0	0	# of Female Headed Households	0	0
Non-Low/Mo (81% or greater)	0	0		0	0

For a Business Assistance activity meeting the Low/Mod Benefit National Objective, at least 51% of the jobs created and/or retained must be held by low- or very low-income persons.

Provide the information provided below (1 - 4).

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|---|---|
| 1. Of the actual jobs created, how many jobs have employer sponsored health care benefits: | 0 |
| 2. Of the actual jobs created, how many were unemployed prior to taking the job created under this activity: | 0 |
| 3. Of the actual jobs retained, how many jobs have the employer sponsored health care benefits: | 0 |
| 4. If employment levels are less than initially proposed, explained reductions or indicate when the proposed goals will be met. | |

SECTION IX: Certification and Authorized Signature

I hereby certify under the penalty of perjury that all the information contained in this form (including all supportive documentation) is true and correct. I understand and acknowledge that making false statement on this certification, including any documents submitted in support of it, may result in repayment of grant funds.

Authorized Signature			Date

Authorized Title